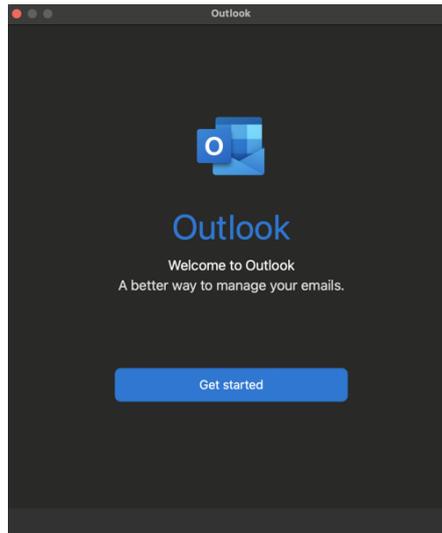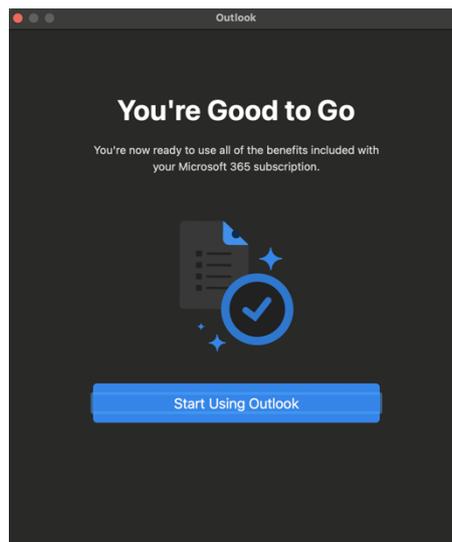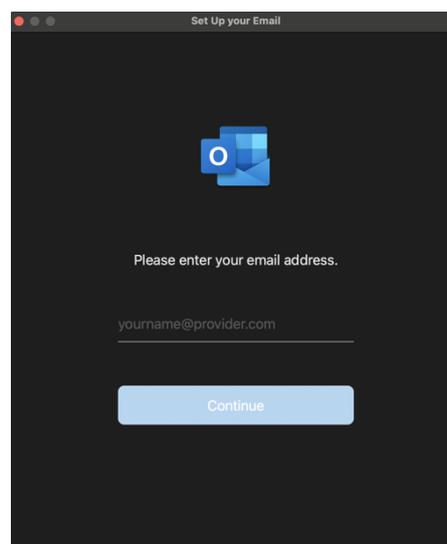# Setup Técnico's Email on Outlook (MacOS)

1. Open Outlook and then click **"Get Started"**.

2. Here, click **"Start Using Outlook"**.

3. Fill the text box with your Técnico's email address.

4. According to the image below, fill in the following texto boxes and then click **"Add Account"**:
   a. **Email Address**: Técnico's email address
   b. **Username**: istID, in the format istxxxxxx
   c. **Password**: Fénix's password

5. To finalize this process, click **"Done"**.
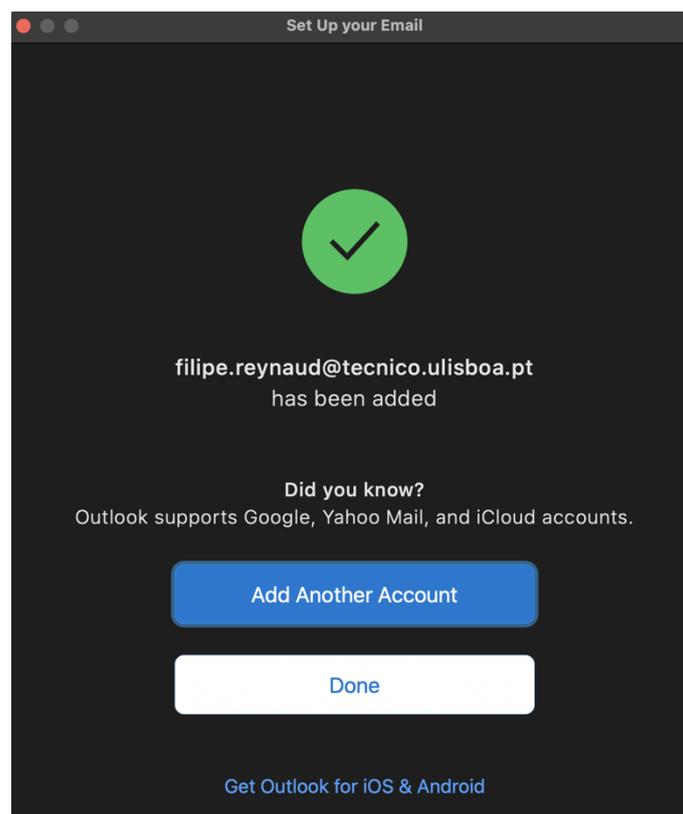
And that's it! Your Técnico's email address is properly configured on Outlook.